

The **Parks and Recreation Board** met Monday, September 17, 2007 at 4:30pm in the Board of Works room at City Hall.

Present at said meeting were Leon Trachtman, Paula Woods, Garnet Peck, Mike Dana, Karen Springer and Attorney John Sorensen. Joe Payne, Lee Booth, Brenda Lorenz, and Cheryl Kolb represented the department. Council member Ann Hunt was also present. Absent were Council members Gil Satterly and Gerry Keen.

Leon convened the Board at 4:31pm.

The first item on the agenda was the approval of the minutes of the August 20, 2007 meeting. Garnet motioned to approve the minutes as presented. Mike seconded the motion, and the motion carried.

**Superintendent** – Joe reported on the following:

- Noted the Council Report was included in the mailing.
- Passed photos, taken by Ann Hunt, of new sculpture at trailside park. Also, pointed out sculpture photo, taken by Bob Bauman, hanging in Board of Works room.
- Art on the Wabash was a successfully attended event.

**Assistant Superintendent** – Brenda reported in Pennie's absence on the following:

- The 13<sup>th</sup> annual Global Fest was a success. Special thanks to the volunteer committee members – Karen Springer, Linda Eales, Dot Wankat, Tanny Dawson-Snyder, Patsy Hoyer, and Mindy Jester who have worked on the event year-round. Thank you also to our sponsors who make this event possible – Gannett Foundation, PEFCU, Arnett Health Plans, Caterpillar, Chase Bank, Duke Energy, Eli Lilly & Company, Henriott Group, Indiana-American Water, Keramida Environmental, Lafayette Savings Bank, Lafayette Life Insurance, WBAA, and Wal-Mart Foundation. The Global Fest sponsors allow this event to remain free to the public.

**Parks** – Lee reported on the following:

- Inspections noted.
- Staff is winterizing the swimming pool.
- Small jobs in all parks are taking place with replacing grills, repairing broken water lines, etc.
- East section of maintenance barn cleaned.
- Provided staff help for Global Fest and Art on the Wabash.
- Installed sculpture at trailside park.

**Recreation** –

N/A

**Morton Center** – Brenda reported on the following:

- Attended two training sessions this month, Working with the Media and Meet the Funders.
- Art on the Wabash was very successful. There were clickers used to help obtain an attendance count, which showed an estimated 3,100 people attended the event. Participating artists were very pleased and talked about what a great venue Tapawingo Park is for the event.

- As a follow-up to last month's discussion about the River Vineyard's Church lease, the church has had such an overwhelming attendance at their double services; they would like to accept the terms of the addendum, but on a monthly basis until their attendance figures stabilize. They presently have 100 people attending each of the two services. With the capacity at 133, they are concerned they may outgrow our facility soon. The Board agreed to the request.
- WALLA is holding a political debate tonight for candidates for mayor at 7pm. Their next session of classes will be October 15-November 8.

### **Old Business**

Joe noted the new Fire Department is up and running. The contractors are finishing up with their punch list, in addition to doing some other work on the area of the barn that is in use during the interim by our department.

Joe discussed work is progressing on the Burnham's site, noting they have met with the demolition contractor and are looking at the different options, but the time frame is open right now.

### **New Business**

#### **BPR 1-07**

Joe presented a transfer of funds to cover the costs of a new network server and its installation for the department. Mike motioned to approve the transfer as presented. Garnet seconded the motion, and the motion carried.

#### **Community and Family Resource Center Headstart Program**

Joe presented a request from the CFRC Headstart program requesting free skate rental for their participants during a scheduled facility rental (the organization plans on paying the \$170.00 rental fee for use of the facility) of the Riverside Skating Center on November 27, 2007, 4:30-6:00pm. Paula motioned to approve the request of free skate rental as presented. Garnet seconded the motion, and the motion carried.

#### **Cumberland Shelter Rental**

Joe presented a request from the West Lafayette Spirit Committee for use of the Cumberland South shelter at no charge for the upcoming annual Homecoming Parade event on Friday, September 21, 5:30p-8:00p.

#### **West Lafayette School Board – Karen reported on the following:**

- Friday, September 14 is the official ADM count day (Average Daily Membership day) and all school corporations look forward to the enrollment numbers on that day because it counts for state funding, etc. Our corporation's numbers are up, and we are very pleased with the results, noting it will have a positive impact on the 2008 budget.
- ISTEP testing began today and will continue this week and next week.

#### **Wabash River**

- Paula reported the Wabash River Parkway Commission has not met and that the Wabash River Enhancement Commission is having a work session a week from today.

- Joe also noted the last Wabash River Enhancement Corporation meeting was at the same time as our last Park Board meeting, and he has not seen any information from that meeting.

**Other****PKTR 10-07**

Joe presented PKTR 10-07 for information to the Park Board, which coincides with the purchase orders Lee is presenting to the board today for approval.

**National Recreation & Parks Association Conference**

Joe presented a request from Pennie asking to purchase items during the upcoming N.R.P.A. Conference in Indianapolis. The Board agreed to the request.

**Purchase Orders**

Lee presented the following purchase orders for approval:

P.O. 8075	Coline	Acct. 53-03-361	
Resurface floor at Cumberland Park restroom (North)			\$ 810.00

P.O. 8076	Coline	Acct. 03-00-361 (\$3,785.00), 53-03-361 (\$4,819.00)	
Foam insulate east section of Cumberland Park Maint. Barn per estimate			\$ 8,604.00

Mike motioned to approve the purchase orders as presented. Paula seconded the motion, and the motion carried.

**Request**

Joe presented a request from Laura Wagoner to post an information sign in the kiosk at Celery Bog Nature Area (a crusade against hunger, 5K run, 1 mile walk), for an event to benefit St. James Food Pantry, scheduled to take place on the trail in the Nature Area. Joe noted this is the first request to post community information in "our kiosks". The consensus of the Park Board is to allow the staff to use their discretion when posting community information, noting Morton Community Center is an appropriate place to post such information.

**Pay Claims**

Garnet motioned for claims to be paid. Karen seconded the motion, and the motion carried.

**Adjourn**

The meeting adjourned at 5:13 pm.

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Presiding Officer

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Secretary